



## **Food hygiene policy**

Special precautions must be exercised by all adults and children when preparing, handling, cooking and storing food at Pre-School.

### **Storage**

**All** food stuffs that have to be refrigerated must be washed beforehand - this includes milk. Fruit and vegetables must be thoroughly cleaned and kept in the separate drawer at the bottom of the refrigerator. Use by dates should be noted and any food that is past this date must be disposed of to avoid cross contamination.

### **Safety**

Kitchen and food safety is about managing everything that happens in the food area or main hall to reduce the risk of burns, cuts, falls, food poisoning and food allergies and intolerances. Staff in charge of food activities must think and manage food safety procedures. A risk assessment must be carried out prior to the start of the activity, paying particular attention to any hazards. All staff that are responsible for preparing and serving food at Pre-School will have taken a level 2 Food Hygiene course and will ensure that this is kept current and up to date.

### **Food preparation**

All staff must be made aware of good practise and any food allergies or intolerances. Certain ingredients may need to be substituted for 'safe' alternatives where applicable making sure that all in attendance can participate.

All staff involved in food preparation must wear a white disposable apron. Children helping with the activity must wear the setting's alphabet aprons which should be wiped down after use with hot soapy water/ disinfectant and dried with blue paper towels.

Tables cloths are to be used whilst the children have a snack/ lunch time. These need to be wiped down after use with hot soapy water/ disinfectant and dried with blue paper towels.

### **Lunch boxes**

Parents are advised to place cool packs into their child's lunch boxes, reminders will be sent out in warm weather.

This policy has been adopted by Tandridge Village Pre-School Committee.

Signed on behalf of the Pre-School:

Date

This policy will be reviewed:

Autumn 2020

(Unless there is a change in legislation or with direct guidance from an educational body)

Staff Signatures:

Date: